

Resources and Fire & Rescue Overview and Scrutiny Committee

22 February 2017

Work Programme 2016/17

Recommendations

That the Resources and Fire and Rescue Services Overview and Scrutiny Committee:

- 1) Agrees the updated 2016/17 Work Programme and makes any additional comments or changes, as required; and
- 2) Notes the scheduled future meeting dates.

1.0 Work Programme

- 1.1 At the Council meeting held on 24th September 2015, the remit of the Corporate Services Overview and Scrutiny Committee was changed to include Fire and Rescue Service and Libraries, and the name of the committee was changed to *Resources and Fire and Rescue Overview and Scrutiny Committee*.

OSC	Remit	Strategic Director	PFH's
Resources & Fire & Rescue (includes Fire & Rescue and Libraries)	Fire & rescue, budget, medium term financial plan, corporate business plan, planning and performance arrangements, finance, property, information technology, facilities management, workforce strategy and development, law and governance, libraries, customer service and communications	Resources Chief Fire Officer	Deputy Leader Community Safety Customers

1.2 The updated Work Programme for 2016/17 is attached at Appendix A and will show the committee what items have been considered and what is still outstanding.

2.0 Briefing Notes

2.1 A number of briefing notes have been provided or scheduled to be provided to the committee during 2016/17 as listed in Appendix A.

3.0 Dates of Future Meetings

3.1 Future meetings of the Committee have been scheduled for 2pm on the following dates:

- 19 July 2017

Background papers

None

Appendices:

Appendix A – Work Programme 2016/17

	Name	Contact details
Report Author	Helen Barnsley	helenbarnsley@warwickshire.gov.uk 01926 412323
Head of Service	Sarah Duxbury	sarahduxbury@warwickshire.gov.uk 01926 412090
Strategic Director	David Carter	davidcarter@warwickshire.gov.uk 01926 412564

**Resources and Fire & Rescue Overview and Scrutiny Committee
Work Programme 2016/17 – 22 February 2017**

Appendix A

Reports for future meetings

Item	Report detail	Date of last report	Date of next report
Questions to the Portfolio Holders / Forward Plan decisions	Report which includes Forward Plan decisions relevant to the remit of the Committee – Helen Barnsley	N/A	* Standing item for every meeting
Work Programme	Regular briefing notes to be provided to the Committee after each key milestone of the business rates process <i>VR – to provide briefing note to go with agenda for 22/02/17</i>	15 September 2016	* Standing item for every meeting
One Organisational Plan	Report - One Organisational Plan Quarterly Progress Report	N/A	22 February 2017
Warwickshire Fire and Rescue Service	Members requested further information on fires that are started deliberately in the County. Rebecca Roberts, arson reduction officer, will also attend to give a short presentation.	N/A	22 February 2017
Warwickshire Fire and Rescue Service Performance Benchmarking Report	WFRS is able to benchmark performance for some of the key incident types against other English Fire and Rescue Services. The report utilises 2015/16 incident information recently made available on the YouGov.uk website together with the most current CIPFA statistics (June 2014) for population and dwelling numbers per Fire Authority – Rob Moyney	N/A	19 July 2017
Staff Survey Results	A full report is due to be presented to the Customer and Transformation Board in April 2017. Copy of the report to be presented at Resources and Fire & Rescue OSC	N/A	TBC

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Appendix A

Reports Recently Received by the Committee

Item	Report detail	Date of last report
One Organisational Plan	Report - One Organisational Plan Quarterly Progress Report, April-September 2016	14 December 2016
Business Rates	Verbal Update - Business Rates – review of the Government response to the results of the latest consultation – Virginia Rennie	14 December 2016
Treasury Management	Report - Treasury Management Monitoring 2016/2017 – Mathew Dawson	14 December 2016
One Organisational Plan Year End Progress Report – April 2015 – March 2016	Staff Survey – the findings from the latest staff survey to be presented to the Committee (Sue Evans – requested 28/09/2016)	14 December 2016
National Procurement as part of the Fire Reform Programme	The Fire and Rescue Service is being encouraged by the Home Office to be more efficient in procuring a range of goods and services. The Chief Fire Officers Association has established a working group to coordinate this area of work and Warwickshire Fire and Rescue Service is contributing to the national agenda. The report would highlight the work we are currently undertaking – Rob Moyney	14 December 2016
Warwickshire Fire and Rescue Service	Draft IRMP report 2017-2020	14 December 2016

Briefing Notes - Produced

Item	Briefing Note detail	Date requested	Date circulated
4 – Work Programme	MASH - Briefing Note to be circulated after a full update report is presented to the Adult Social Care & Health OSC and the Children & Young People OSC that is due at the end of the year.	15 September 2016	OSC report is now available on CMIS – link sent 17/11/16
4 – Work Programme	A briefing note on the topic of interest rates looking at the potential impact of Brexit, property values and any unknown factors -	7 October 2016	Circulated 11 October 2016
6 – One Organisational Plan Quarter One Report	Request for information regarding the performance information for second firefighting appliances reaching an incident. Members felt it important to understand where the service is failing to reach target and request a breakdown of the incidents where this has occurred.	15 September 2016	Circulated 17 October 2016

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Appendix A

Briefing Notes – Actions from 14 December 2016

Item	Briefing Note detail	Date requested	Date circulated
5 - One Organisational Plan Year End Progress Report	Property Rationalisation - several projects contributed to the savings made. Members requested the details of the savings made.	15 September 2016	Steve Smith attending 22 February 2017
1 – Minutes and Matters arising	David Carter to provide an update to members regarding the bid for One Public Estate.	22 December 2016 David Carter	30 January 2017 (Chair and Spokes Group)
5 – One Organisational Plan	Following information in the OOP report, members requested further detailed information on the Calls Lost data; this is to include times/days and how data management is used. Members also requested information relating to vacancies.	22 December 2016 Tejay de Kretser	25 January 2017
5 – One Organisational Plan	Information to be provided regarding mobile phone coverage in the County. Information to be provided regarding contact information for members and officers	22 December 2016 Tonino Ciuffini	Due w/c 13 February 2017
5 – One Organisational Plan	Sue Evans to circulate the amended sickness policy for WFRS to all members.	22 December 2016 Sue Evans	Due by April 2017
5 – One Organisational Plan	Sue Evans to circulate further details relating to the Staff Survey 2016 along with action plan (due 12 January 2017)	22 December 2016 Sue Evans	12 January 2017
5 – One Organisational Plan	Information to be circulated on Key and Non-Key fire stations.	22 December 2016 Rob Moyney	12 January 2017
5 – One Organisational Plan	Milestone Management; information on the seven projects that have missed key milestones to be provided to the committee.	21 December 2016 Tricia Morrison	Due w/c 13 February 2017